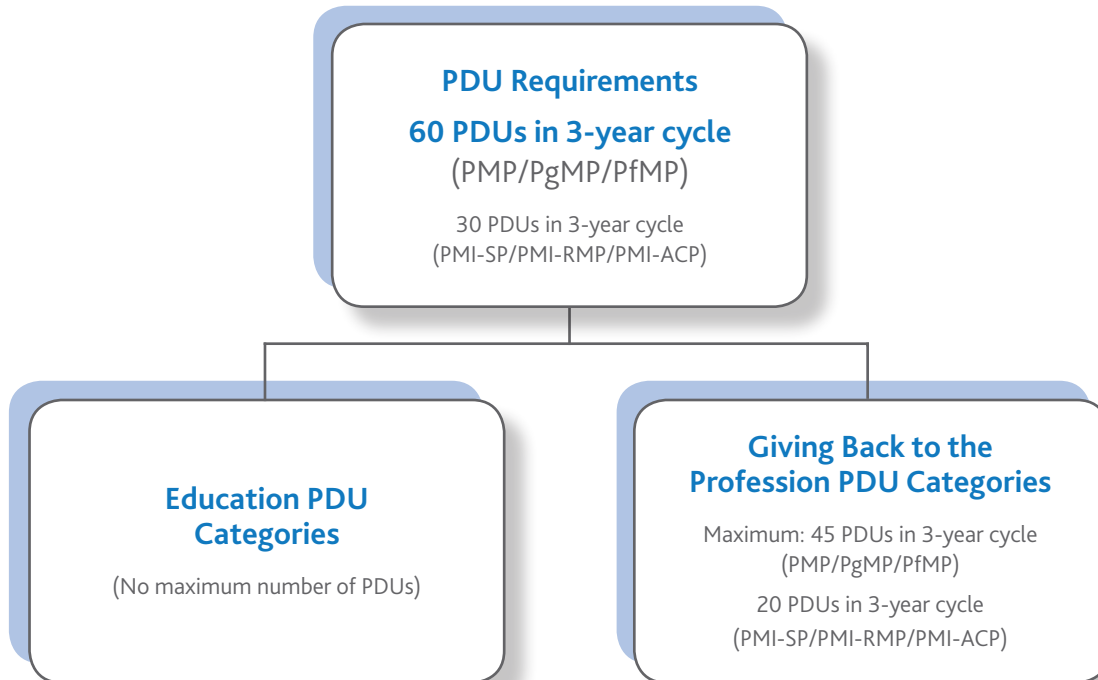



PDU Category Structure and Policies

Each professional development activity yields one PDU for one hour spent engaged in the activity. The new six PDU categories fall into two divisions—Education and Giving Back to the Profession—as illustrated below.

EDUCATIONAL	GIVING BACK TO THE PROFESSION
Courses offered by PMI’s R.E.P.s or Chapters and Communities	Creating New Project Management Knowledge
Continuing Education	Volunteer Service
Self-Directed Learning	Work as a Professional in Project Management



PDU Categories and Associated Policies

PDU CATEGORY	CATEGORY POLICY
EDUCATION CATEGORIES	
<p>CATEGORY A: Courses offered by PMI's R.E.P.s or Chapters and Communities</p>	<p>Earn PDUs by attending educational courses offered by PMI's Registered Education Providers (R.E.P.s). These providers adhere to quality criteria established by PMI and are solely authorized to issue PDU certificates to attendees. R.E.P.s can be identified by their logo:</p> <div data-bbox="992 401 1214 495" style="text-align: center;">  </div> <p>Examples of R.E.P.s include schools, consultants, corporate training departments, professional associations, government agencies and PMI chapters. View the searchable database of R.E.P.s and the courses they offer online.</p> <p>You can also earn PDUs by attending events (seminars, conferences, etc.) offered by PMI, PMI chapters and communities of practice. These event listings can be found on PMI's events calendar or on the websites of your specific chapter or the community of practice to which you belong.</p> <p>You can also earn PDUs by taking a PMI® Publication Quiz, available in the PMI.org Marketplace.</p>
<p>PDU Rule:</p>	<p>1 hour of instruction related to project management, program management, project risk, project scheduling or agile project management equals 1 PDU. You can report PDUs in 0.25, 0.50 and 0.75 increments.</p>
<p><i>Documentation required upon PMI audit/request:</i></p>	<p>Registration form, certificate or letter of attendance.</p>
<p>CATEGORY B: Continuing Education</p>	<p>Earn PDUs:</p> <ul style="list-style-type: none"> • By completing an academic course being offered by a university or college OR • By attending relevant educational courses offered by training organizations NOT registered with PMI. This may include training (or a Webinar) offered by your employer, another professional or membership association, or a non R.E.P. training organization. <p>When only a portion of a course relates to your credential area of expertise, calculate PDUs by the percentage of the overall curriculum focused on the topic. Report each course separately. Entire degree programs will not be recognized for PDU credits, only individual courses.</p>
<p>PDU Rule:</p>	<p>1 hour of instruction related to project management, program management, project risk, project scheduling or agile project management equals 1 PDU. You can report PDUs in 0.25, 0.50 and 0.75 increments.</p>
<p><i>Documentation required upon PMI audit/request:</i></p>	<p>Certificate or letter of attendance, unofficial transcript, grade report, brochure or other course materials.</p>

PDU Categories and Associated Policies

PDU CATEGORY	CATEGORY POLICY
EDUCATION CATEGORIES	
CATEGORY C: Self-Directed Learning	<p>Earn PDUs for self-directed learning activities which are individualized learning events involving personally conducted research or study.</p> <p>Learning may include informal activities such as:</p> <ul style="list-style-type: none"> • reading articles, books, or instructional manuals; • watching videos, using interactive CD-ROMs, podcasts or other source material; • having formal discussions with colleagues, coworkers, clients or consultants; • being coached or mentored by a colleague, coworker or consultant (If you served as a coach or mentor to someone else, please report that activity under Category E, "Volunteer Service.") <p>Qualifying activities must be relevant to project management, project risk, project scheduling, or program management, meet a specified purpose, and use knowledgeable resources.</p>
PDU Rule:	<p>1 PDU is awarded for every 1 hour spent in a self-directed learning activity listed in this category.</p> <p>PDU restrictions for the Self-Directed Learning category are as follows:</p> <ul style="list-style-type: none"> • PMP and PgMP credential holders can earn no more than 30 PDUs in the Self-Directed Learning category per cycle • PMI-SP, PMI-RMP and PMI-ACP credential holders can earn no more than 15 PDUs in the Self-Directed Learning Category per cycle.
<i>Documentation required upon PMI audit/request:</i>	<p>Evidence supporting your reported learning project, including notes from and dates of discussion or reading.</p>
GIVING BACK TO THE PROFESSION CATEGORIES	
PDU Rule:	<p>You may not earn more than a total of 45 PDUs in the three "Giving Back to the Profession" categories per cycle if you hold the PMP and PgMP credentials.</p> <p>You may not earn more than a total of 20 PDUs in the three "Giving Back to the Profession" categories per cycle if you hold the PMI-SP, PMI-RMP and PMI-ACP credentials.</p>
CATEGORY D: Creating New Project Management Knowledge	<p>Earn PDUs for creating new knowledge for the topic related to your credential area of expertise (project management, program management, project risk, project scheduling or agile project management). Qualifying activities include:</p> <ul style="list-style-type: none"> • Authoring (co-authoring) a project management textbook • Authoring (co-authoring) a peer-reviewed article • Authoring (co-authoring) a non-peer-reviewed article • Authoring (co-authoring) an article for PMI's Knowledge Shelf • Authoring an article for relevant electronic newsletters • Authoring of article on an official organization, professional, or company blog • Presenting in a webinar • Presenting in a podcast • Creating a course or developing course content for project management related courses • Serving as a speaker • Serving as a moderator of a relevant discussion • Serving as a subject matter expert for a panel discussion <p>The PDUs claimed in this category count against the maximum of 45 PDUs (for the PMP/PgMP credentials) or 20 PDUs (for the PMI-SP, PMI-RMP and PMI-ACP credentials) allowed for the "Giving Back to the Profession" categories (Categories D, E, and F).</p>

PDU Categories and Associated Policies

PDU CATEGORY	CATEGORY POLICY
GIVING BACK TO THE PROFESSION CATEGORIES	
PDU Rules	1 PDU is awarded per 1 hour of activity in this category.
<i>Documentation required upon PMI audit/request:</i>	Copies of publications, sample educational materials or course agendas.
<p>CATEGORY E: Volunteer Service</p>	<p>Earn PDUs by providing volunteer, non-compensated project management, program management, project risk, project scheduling or agile project management services to non-employer or non-client customer groups.</p> <p>Examples of Qualifying activities include:</p> <ol style="list-style-type: none"> 1. Serve as an elected volunteer officer for a project management organization (including PMI chapters and communities of practice) for a minimum of 3 months. This work must be done for a legally recognized non-profit, not-for profit, or charitable groups and organizations. 2. Serve as a volunteer/appointed committee member for a project management organization (including PMI chapters and communities of practice) for a minimum of 3 months. This work must be done for a legally recognized non-profit, not-for-profit, or charitable groups and organizations. 3. Providing project management related volunteer services to PMI or another professional project management association. This work must be done for a legally recognized non-profit, not-for-profit, or charitable groups and organizations. Examples may include: <ul style="list-style-type: none"> • Volunteering at a PMI global congress, • Serving on a PMI Members Advisory Board, • Working on PMI standards, • Participating in activities for PMI's Certification Department, or • Participating in PMI research activities. <p>View volunteer opportunities online to see how you can earn PDUs in this category.</p> <ol style="list-style-type: none"> 4. Provide volunteer project management-related services to: <ul style="list-style-type: none"> • a community or charitable group, <p>This work must meet the definition of a project as outlined in <i>A Guide to the Project Management Body of Knowledge (PMBOK® Guide)</i>.</p> <ul style="list-style-type: none"> • a group of college students for educational purposes, or • for being a coach or mentor on project management topics <p>The PDUs claimed in this category count against the maximum of 45 PDUs (for the PMP/PgMP credentials) or 20 PDUs (for the PMI-SP, PMI-RMP and PMI-ACP credentials) allowed for the "Giving Back to the Profession" categories (Categories D, E, and F).</p>
PDU Rule	1 PDU is awarded for 1 hour of volunteer (non-compensated) service. To claim PDUs for service as an elected officer or appointed committee member, you must serve in the role for a minimum of three months.

PDU Categories and Associated Policies

PDU CATEGORY	CATEGORY POLICY
GIVING BACK TO THE PROFESSION CATEGORIES	
<p><i>Documentation required upon PMI audit/request:</i></p>	<p>If volunteer services: letter or certificate from the organization served acknowledging you for leading project tasks or participating as part of a project team.</p> <p>If coaching or mentoring services: evidence supporting your coaching or mentoring arrangement, including notes from and dates of discussion or reading.</p>
<p>CATEGORY F: Working as a Professional in Project Management</p>	<p>Earn PDUs for working as a project manager in your field of expertise (project management, program management, project risk management, project scheduling management or agile project management).</p>
<p>PDU Rule</p>	<p>If you have been working as a project manager (project risk management professional, project scheduling professional, agile certified professional, program manager) for a minimum of 6 months within a 12 month period, you can earn a total of:</p> <ul style="list-style-type: none"> • 15 PDUs per cycle if you hold the PMP and/or PgMP credential(s) • 7.5 PDUs per cycle if you hold the PMI-SP, PMI-RMP and/or PMI-ACP credential(s) <p>You may claim:</p> <ul style="list-style-type: none"> • 5 PDUs per 12-month period if you hold the PMP and/or PgMP credential(s) • 2.5 PDUs per 12-month period if you hold the PMI-SP, PMI-RMP and/or PMI-ACP credential(s) <p><u>Claims for the Category F professional development units (PDUs) are measured on a 12-month period basis. Category F PDUs are based on work completed within the project management field during the calendar year, not time spent on an individual project.</u> The projects that you may be involved in will serve as verification for the time you are reporting in case of audit. If you have worked as a project manager for multiple organizations throughout the duration of the claim, please list the organization you worked with the longest as the activity provider.</p> <p>If you are submitting PDU claims under this category, please submit either one (1) separate claim for each year in which they were earned for 5 PDUs each or you may also combine all three years into one (1) claim for a total of 15 PDUs.</p> <p>The PDUs claimed in this category count against the maximum of 45 PDUs (for the PMP/PgMP credentials) or 20 PDUs (for the PMI-SP, PMI-RMP and PMI-ACP credentials) allowed for the "Giving Back to the Profession" categories (Categories D, E, and F).</p>
<p><i>Documentation required upon PMI audit/request:</i></p>	<p>Proof of employment (job description)</p>

■ See next page for Crosswalk from old PDU categories to new categories. ■

Crosswalk from old PDU categories to new categories:

OLD CATEGORY Maximum PDUs per 3-year cycle		NEW CATEGORY Maximum PDUs per 3-year cycle
Category 1: Formal Academic Education	→	Category B: Continuing Education
Category 2A: Author/coauthor of article in refereed journal <i>30/20 PDUs per article</i>		
Category 2B: Author/coauthor of article in non-refereed journal <i>15/10 PDUs per article</i>		
Category 2C: Speaker/teacher at conference, symposium, workshop or formal course. <i>10 PDUs per activity</i>		Category D: Creating New Project Management Knowledge (includes old categories 2A-2G and new areas for practitioners to submit creation of webinars, podcasts, and other new media forms)
Category 2D: Speaker on a project management topic at PMI component meeting <i>5 PDUs per activity</i>	→	<i>45 PDUs maximum in Categories D, E, and F total if you hold the PMP or PgMP credentials</i>
Category 2E: Member or moderator of a project management panel discussion <i>5 PDUs per activity</i>		<i>20 PDUs maximum in Categories D, E, and F total if you hold the PMI-SP, PMI-RMP or PMI-ACP credentials</i>
Category 2F: Author/coauthor of textbook <i>40/20 PDUs per activity</i>		
Category 2G: Developer of courseware <i>10 PDUs per activity</i>		
Category 2H: Practitioner of project management services <i>15 PDUs maximum</i>	→	Category F: Working as a Professional in Project Management <i>15 PDUs maximum in this category (F)</i> <i>45 PDUs maximum in Categories D, E, and F total if you hold the PMP or PgMP credentials</i> <i>20 PDUs maximum in Categories D, E, and F total if you hold the PMI-SP, PMI-RMP or PMI-ACP credentials</i>
Category 2SDL: Self-Directed Learning <i>15 PDUs maximum</i>	→	Category C: Self-Directed Learning <i>30 PDUs maximum in this category if you hold the PMP or PgMP credentials</i> <i>15 PDUs maximum if you hold the PMI-SP, PMI-RMP or PMI-ACP credentials</i>
Category 3: REP/PMI Component Courses	→	Category A: Courses offered by PMI's R.E.P.s or Chapters and Communities
Category 4: Courses offered by Other Education Providers	→	Category B: Continuing Education
Category 5A: Volunteer Service – Elected Volunteer Officer <i>20 PDUs maximum in all Category 5 activities</i>		Category E: Volunteer Service
Category 5B: Volunteer / Appointed Committee Member <i>20 PDUs maximum in all Category 5 activities</i>	→	(includes old 5A, 5B, 5C, plus volunteering directly for PMI) <i>45 PDUs maximum in Categories D, E, and F total if you hold the PMP or PgMP credentials</i>
Category 5C: Volunteer project management-related services <i>20 PDUs maximum in all Category 5 activities</i>		<i>20 PDUs maximum in Categories D, E, and F total if you hold the PMI-SP, PMI-RMP or PMI-ACP credentials</i>